

REVISED

OCT 18 2000

Institutional Effectiveness Summary for Administrative Units—

“The institution must demonstrate planning and evaluation in its administrative and educational support services. Each unit, in its planning and evaluation processes, should consider internal and external factors and develop evaluation methods which will yield information useful to the planning processes of that unit.” SACS 1998

Date Submitted: 10-16-00

Division Name: Administration and Finance

Unit Name: Physical Plant

Unit Head: Richard D. Paradise

Participating Staff: John Goréc, Monaj Watson, Richard D. Paradise

Approved by UAC <input type="checkbox"/> Date: _____ Initials: _____	Approved by UAC <input type="checkbox"/> Date: _____ Initials: _____	Approved by UAC <input type="checkbox"/> Date: _____ Initials: _____	Approved by UAC <input type="checkbox"/> Date: _____ Initials: _____	Approved by UAC <input type="checkbox"/> Date: _____ Initials: _____
Expanded Statement of Institutional Purpose	Departmental/Program Intended Outcomes/Objectives	Assessment Criteria & Procedures	Assessment Results	Use of Results
Maintains campus facilities, grounds and other services at a high level of efficiency and effectiveness to support and promote the University's primary mission to provide intellectual leadership through quality educational programs and research	<ol style="list-style-type: none"> Physical Plant will provide effective and dependable heating, air conditioning, and electrical utility services to facilities on the UCF campus. Insure intra-communication systems are operating within the Physical Plant Department. Physical Plant will effectively maintain the grounds of the UCF campus. 	<ol style="list-style-type: none"> At least 75% of respondents to the Administration and Finance Performance survey will be neutral, agree or strongly agree with the objective Prepare a newsletter for Physical Plant employees each quarter. Distribute a copy of Physical Plant's monthly activity report to each unit for each section's bulletin board. At least 75% of respondents to the Administration and Finance Performance survey will be neutral, agree or strongly agree with the objective 	<ol style="list-style-type: none"> Survey results for fiscal years 1999-2000 indicated 96.5% of respondents selected neutral or better in the survey for this objective. Physical Plant published a newsletter for its employees in each quarter of the fiscal year. A copy of each month's activities report with the director's comments were provided to each section in Physical Plant for their bulletin board. Survey results for fiscal years 1999-2000 indicated 100% of respondents selected neutral or better in the survey for this objective. 	